

# Agriculture University, Kota

## Proceedings of Senior Officers Council Meeting

The 15<sup>th</sup> meeting of Senior Officers Council (SOC) of Agriculture University, Kota was held on 17<sup>th</sup> August, 2024 at 11:30 AM in the conference hall of AU, Kota under the Chairmanship of Dr. Abhay Kumar Vyas, Hon'ble Vice Chancellor, AU, Kota.

Following Officers were present in the meeting:

1. Dr. Abhay Kumar Vyas	: Hon'ble Vice Chancellor	Chairman
2. Smt. Sunita Daga	: Registrar	Member
3. Sh. Ramdhan Raigar	: Comptroller	Member
4. Dr. I.B. Maurya	: Director Education	Member
5. Dr. Pratap Singh	: Director Extn. Edu.	Member
6. Dr. S.K. Jain	: Director Research	Member
7. Dr. M.C. Jain	: Director Students Welfare	Member
8. Dr. Mahendra Singh	: Director HRD	Member
9. Dr. Ashutosh Mishra	: Dean, CH&F, Jhalawar	Member
10. Dr. Virendra Singh	: Dean, COA, Kota	Member
11. Dr. N.L. Meena	: Dean, COA, Hindoli	Member
12. Dr. S.C. Sharma	: Controller of Examinations	Member
13. Dr. K.M. Sharma	: Scientific officer to HVC	Special Invitee
14. Dr. B.S. Meena	: ZDR, ARS, Kota	Special Invitee
15. Dr. N.R. Koli	: AD Seed and Farms, ARS, Kota	Special Invitee
16. Dr. Arjun Kumar Verma	: OIC, MAF, Kota	Special Invitee
17. Dr. R.K. Mahawar	: Asst. Prof., COA, Hindoli	Special Invitee
18. Mr. Rajesh Kumar Sharma	: Asst. Prof., MAF, Kota	Special Invitee
19. Dr. Mukesh Chand Goyal	: Director (PM&E)	Member Secretary

Er. Hemant Sharma, Estate Officer could not attend the meeting as he was on leave.

The meeting started with the welcome of Hon'ble Vice Chancellor and SOC members by Dr. Mukesh Chand Goyal, Director, PM&E and Member Secretary of SOC. Thereafter, various agenda items were presented and after detailed discussion, following decisions were taken.

### **Agenda: AUK/SOC-15/2024/01: Confirmation of Proceedings of the 14<sup>th</sup> meeting of SOC held on dated 05.07.2024**

Director P.M. & E. and Member Secretary informed the house that no any observation/comment received till date from SOC members. Therefore, house confirmed the proceedings of last SOC meeting held on dated 05.07.2024.

### **Agenda: AUK/SOC-15/2024/02: Action Taken Report on proceedings of 14<sup>th</sup> meeting of SOC held on 05.07.2024.**

Action Taken Report on the various agenda of proceedings of 14<sup>th</sup> meeting of SOC held on dt. 05.07.2024 were discussed in detail for necessary actions, which are as follows: -

#### **15.2.1 To add marks for seed production activities in CAS score card for teaching staff posted/deputed at Seed Production Farms and others.**

The Registrar office should initiate the process to constitute the committee to comprehensively review the score cards at the earliest.

(Action: Registrar/ Recruitment Cell)

### **15.2.2 Outdoor Display LED Wall near Main Gate of the University**

Looking to its importance for different stakeholders, the concern committee should finalize the content for effective display of information through the LED wall on priority.

**(Action: LED Display Committee)**

### **15.2.3 Promotion of Agriculture Supervisors in the University**

The committee should submit the report at the earliest.

**(Action: Registrar/ Dean, CH&F, Jhalawar)**

### **15.2.4 Farm Income to the UDF**

It was decided that there should be proper accounting system along with periodic internal audit of the revolving fund at KVKs, ARS, ARSS, MAF and seed production Farms and Boy's fund in the Colleges. Moreover, it was resolved that 50% of net income of those units which are having net income up to Rs. 10.00 lakh and 70% of net income of those units which are having more than Rs. 10.00 Lakh net income per annum be deposited in UDF by 30<sup>th</sup> April each year. Comptroller shall develop the suitable formats for this purpose and circulate to all Units.

**(Action: Comptroller/ All Functional Units)**

### **15.2.5 Regularization of services of the employees**

Registrar office shall take appropriate action to resolve the matter at the earliest.

**(Action: Registrar)**

### **15.2.6 Guidelines for utilization of Boys' fund in colleges and Revolving fund in other units**

The respective Committees should finalise the desired guidelines latest by 30<sup>th</sup> August, 2024.

**(Action: Dean, CH&F, Jhalawar/ RF Committee Convenor)**

### **15.2.7 Publication of Package of Practices (PoP)**

The updated Package of Practices (PoP) for Horticulture should be finalised latest by 30<sup>th</sup> August, 2024 and submit to the Horticulture Department, Rajasthan for its publication.

**(Action: Dean, CH&F, Jhalawar)**

### **15.2.8 Write off of articles at different Units**

In order to expedite the work of write off of items, SOP was prepared regarding write off of articles at different units as follow: -

**Step-1** Store Keeper shall prepare the list of articles to be write off in the prescribed formats as per the guidelines and will submit to the comptroller up to 05.09.2024.

**Step-2** Constitution of Committee(s) at Comptroller level for physical verification of items as per the list prepared including deciding the reserve price by the committee following the guidelines within a week. The constituted Committee(s) shall ensure the visits to the units latest by 20.09.2024.

**Step-3** Constitution of Auction Committee at each functional unit of AU should be ensured latest by 30.08.2024 and completion of the task by 10.10.2024.

**(Action: Comptroller/ All unit In-charges/ Store Keeper/ Concern Committees)**

**15.2.9** The COE should take immediate and necessary action w. r. t. mementos and stalls for the university guests.

**(Action: COE)**

**15.2.10 Miscellaneous Decisions**

1. Comptroller should take immediate initiative to resolve the matter of Building Demolishment matter.

**(Action: Comptroller)**

2. It was realised that separate proforma of APAR for SOC Officers to be developed for their regular assessment. For this purpose, Registrar office shall constitute a committee to finalize the proforma at the earliest.

**(Action: Registrar)**

3. The matter related to the proposal for AICRP on Horticulture should sent to ICAR through Hon'ble Vice Chancellor at the earliest.

**(Action: Dean, CH&F)**

**Agenda: AUK/SOC-15/2024/03: Finalization of guidelines for AUK Seed Document**

Dr. S.C. Sharma convenor of the seed policy committee presented the detailed document before the SOC for its finalization.

After thorough discussion, it was resolved that the document presented does not qualify as seed policy but as guidelines for the University seed production, processing and marketing be updated by the committee latest by 15.09.2024.

A good number of suggestions were given by the SOC members which the committee should consider to finalize the document.

**(Action: Director Research and Concern Committee)**

**Agenda: AUK/SOC-15/2024/04: Development of coordination/ mechanism for multi-location testing of experiments across the different agro climatic zones among SAU's of Rajasthan for release of varieties at state level**

Dr. S.C. Sharma Assoc. Prof. (GPB) raised the issue that as per the standard guidelines of state variety release procedure, multi-location testing of entries across the agro climatic zones of state covering jurisdictions of different SAU,s is mandatory for release and notification of varieties at state level. At present no specific protocol/ mechanism/ system/guideline is available in AU, Kota for state level testing of MLT trials. Usually, experiments are being conducted only at different locations of AU, Kota jurisdiction. Lacking of mechanism among SAU's for MLT's at

state level is major constraint to state release of varieties which is a great loss to the state, universities and farmers. The latest meeting of State Seed Sub Committee for Agricultural and Horticultural Crops (SSSC) held on 15.03.2024 at Pant Krishi Bhawan, Jaipur for release of state varieties in Rajasthan under the Chairmanship of Principal Secretary, Agriculture & Horticulture, Govt. of Rajasthan. In the meeting it was decided to conduct MLT Trials across the agro climatic zones of state and also instructed to all SAU,s for coordination and development of mechanism/ system among different SAU's of Rajasthan for such MLT,s. In other States like MP, UP, Gujarat, Bihar, Maharashtra, etc. state varieties are already being tested across the agro climatic zones of state at different institutes of SAUs /ICAR and any other organizations. Therefore, a strong mechanism may be develop through appropriate official procedure for state MLT's to meet the necessary requirement of release and notification of varieties of state level.

Further, it is specially mentioned that bearing of expenditure in MLTs is major concern among different institute of SAU,s/ ICAR/ any other organization.

It was resolved to develop consensus with other SAUs/ ICAR Institution as:

- (i) Entries may be tested under AICRP framework without any financial liabilities.
- (ii) Entries may be tested free of charge by all the SAUs/ ICAR Institutions of the State for each other or may charge recurring costs on producing bills from each other.

Director Research should coordinate with other counter parts in the state to develop the mechanism. Therefore, until the development of above coordination/mechanism, permission may be given for bearing the expenditure of MLT trials of AU, Kota allotted to different centres of other SAUs/ICAR/any other organization from on-going Kharif, 2024-25 season.

**(Action: Director Research)**

#### **Agenda: AUK/SOC-15/2024/5: Miscellaneous Agenda and Decisions**

1. Previously a proposal of opening ARS for III-b zone was submitted to the Government on the directions received from the office of Hon'ble Agriculture Minister. Accordingly, the committee constituted to identify the suitable land finalized the land and communicated to Agriculture Department Group-III under intimation to the office of Hon'ble Agriculture Minister along with a detailed proposal for ARS to be included in the Budget Announcement-2024, which could not materialise this time. The office of Hon'ble Agriculture Minister has communicated to submit the request to open ARSS in place of ARS immediately with allotment of the land finalized by the University Committee and fulfilled proposal to open the ARS would be taken up subsequently.

It was resolved to send request/ proposal of opening ARSS now and converting the same as ARS subsequently.

**(Action: Director Research)**

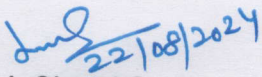
2. It was decided that Best KVK award, Best Seed production centre and Best Colleges (Constituent and Affiliated separately) should be initiated by the University. For this purpose, an appropriate committee may be constituted to frame the detailed guidelines and criteria.

**(Action: Registrar)**

3. To celebrate the 12<sup>th</sup> Foundation Day of the University, Dr. S.K. Jain (DR) shall work as coordinator and Dr. Mahendra Singh (DHRD) shall work as co-coordinator of the Programme.

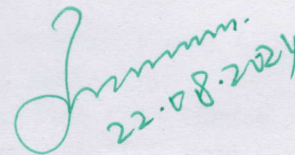
(Action: Registrar/ DR/ DHRD)

Thus, the meeting ended with the vote of thanks to the chair.

  
22/08/2024  
Dr. Mukesh Chand Goyal  
Director, PM&E  
and  
Member Secretary, SOC

Submitted to the Hon'ble Vice Chancellor for kind approval.

Approved.

  
22.08.2024